

### **Seeking Employment Policies**

If the basis of childcare need is to seek employment: Each parent is eligible for a period no less than 12 months. Approved child care hours for job seek activities will not exceed 5 days per week (Monday through Friday) and must be less than 30 hours per week.

#### **As a parent needing child care in order to seek employment:**

(Parent Initials)



\_\_\_\_\_ 1. I understand that I may only use child care services during this certification period for purposes of seeking employment, filling out job applications, attending job interviews, and conducting other job search related activities which are reasonable and necessary for securing employment.

\_\_\_\_\_ 2. I can voluntarily report changes that will result in an increase in my child care services level.

\_\_\_\_\_ 3. I understand that child care can be approved on no more than five days per week (Monday through Friday) and for less than 30 hours per week.

\_\_\_\_\_ 4. I also understand that I may not exceed the certification period nor the days and hours of child care services specified in my Notice of Action and Parent Agreement.

\_\_\_\_\_ 5. If I am enrolled in the GAIN program, I understand that my GAIN worker may be required to approve any and all activities, including seeking employment.

\_\_\_\_\_ 6. I further understand that I may not alter the terms of this agreement without prior written approval from Pathways.

**I have read and fully understand and agree with the terms of these seeking employment policies.**

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Seeking Employment Declaration

Parent Name: \_\_\_\_\_

You have requested child care while you seek employment. Child care services while seeking employment are limited to no more than five days per week (Monday through Friday) and less than 30 hours per week for a period no less than 12 months. Your Program Specialist will review your request and assign hours as applicable.

Please indicate the start date of your seeking employment activity: \_\_\_\_\_

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Indicate your plan to secure, change, or increase employment (please be specific):

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Please describe when services will be necessary (days and hours):

	From:	To:
Monday	am/pm	am/pm
Tuesday	am/pm	am/pm
Wednesday	am/pm	am/pm
Thursday	am/pm	am/pm
Friday	am/pm	am/pm

Please check this box if your seeking employment hours will be on a variable schedule Monday through Friday.

I declare under penalty of perjury under the laws of the United States of America and the State of California that the information in this statement of facts is true, correct, and complete.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_