

Seeking Employment Policies

If the basis of child care need is to seek employment: Each parent is eligible for a period not less than 12 months for (C2AP and C3AP programs) or 24 months for (CAPP, CSPP, and CCTR programs).. Approved child care hours for job seek activities will not exceed 5 days per week and must be less than 30 hours per week.

As a parent needing child care in order to seek employment:

(Parent Initials)



_____ 1. I understand that I may only use child care services during this certification period for purposes of seeking employment, filling out job applications, attending job interviews, and conducting other job search related activities which are reasonable and necessary for securing employment.

_____ 2. I can voluntarily report changes that will result in an increase in my child care services level.

_____ 3. I understand that child care can be approved on no more than five days per week and for less than 30 hours per week.

_____ 4. If I am enrolled in the GAIN program, I understand that my GAIN worker may be required to approve any and all activities, including seeking employment.

_____ 5. I further understand that I may not alter the terms of this agreement without prior written approval from Pathways LA.

I have read and fully understand and agree with the terms of these seeking employment policies.

Parent Name

Parent Signature

Date

Seeking Employment Declaration

Parent Name: _____

You have requested child care while you seek employment. Child care services while seeking employment are limited to no more than five days per week and less than 30 hours per week for a period no less than 12 months for (C2AP and C3AP programs) or 24 months for (CAPP, CSPP, and CCTR programs). Your Program Specialist will review your request and assign hours as applicable.

1. Please indicate the start date of your seeking employment activity: _____
2. How will you be doing your job search? (Ex :Searching websites, meeting with employer):

3. What position or type of position will you be seeking? (Ex medical assistant, retail, and so forth)

4. Where will you be looking for employment? (Ex using computers at the library, community colleges and or job fairs): _____

Please describe when services will be necessary (days and hours):

	From:	To:
Monday	am/pm	am/pm
Tuesday	am/pm	am/pm
Wednesday	am/pm	am/pm
Thursday	am/pm	am/pm
Friday	am/pm	am/pm
Saturday	am/pm	am/pm
Sunday	am/pm	am/pm

I declare under penalty of perjury under the laws of the United States of America and the State of California that the information in this statement of facts is true, correct, and complete.

Signature: _____ **Date:** _____