

## JOB POSTING NOTICE

<b>Job Title:</b>	<b>Associate Teacher</b>
<b>Department:</b>	West Hollywood Preschool
<b>Locations:</b>	West Hollywood Preschool
<b>Primary Duties:</b>	Assist in planning, implementing, and facilitating a developmentally appropriate, full-inclusion program for young children.
<b>Work Schedule:</b>	<i>Flexible hours: 40, 30, 25 or 20 hours/ week! We are willing to work with your schedule!</i>
<b>Salary:</b>	\$21.50/hour + benefits  <b><i>In addition: BONUS</i></b> of \$500, after 4 months of employment.
<b>Start Date:</b>	Immediately

### Requirements:

12 units in Early Childhood Education or Child Development.  
One year of experience working with young children in a childcare setting.  
Knowledge of child development theory and experience with developmentally appropriate practices.  
Experience working with children having disabilities and/or special needs.  
Hold an associate teacher permit issued by the California Commission for Teacher Credentialing.

### Additional Requirements:

Fingerprint clearance/Department of Justice ID#, current health report including negative TB test, proof of required immunizations per CCL, proof of automobile, valid California driver's license, and proof of automobile insurance (these items are required before classroom assignment).  
Applicants must be currently authorized to work in the United States for any employer. No sponsorship is available for this position.

*Diversity, Equity, and Inclusion are core values at Pathways LA. We are passionate about building and sustaining an inclusive and equitable working and learning environment for all staff.*

### Please email your resume and cover letter to:

Human Resources – Pathways LA

[hr@pathwaysla.org](mailto:hr@pathwaysla.org) <https://pathwaysla.org/careers/>.

**Equal Opportunity Employer**

## JOB-POSTING NOTICE

<b>Job Title:</b>	<b>Associate Director, Early Care &amp; Education Programs</b>
<b>Department:</b>	Resource & Referral
<b>Location(s):</b>	On-site
<b>Primary Duties:</b>	Responsible for the administration of developmentally appropriate, high-quality community-based full-inclusion Child Care Center programs. Ensure that all center-based regulations are adhered to. Focus on Community Care Licensing compliance, funding terms and operations compliance, business operations, pedagogy of centers, staff development, program quality enhancement, and liaison with partner agencies.
<b>Work Schedule:</b>	Monday-Friday, 40 hours/week. Occasional weekends and/or evenings
<b>Starting rate:</b>	\$80,000/Year + Comprehensive Benefits Package
<b>FLSA Status:</b>	Exempt
<b>Start Date:</b>	Immediately

### Requirements:

Bachelor's Degree from a four-year college or university in Child Development, Early Care, and Education, is required, Master's Degree is preferred.

Must have a minimum of 24 units in child development; at least 3 units in infant development, 3 units in child care administration +16 General Education units.

Must possess pediatric CPR and first aid certification.

Must have TB clearance and required Community Care Licensing vaccinations.

Must provide or be able to obtain a cleared health screening report.

Minimum of five years of experience working with children ages 0-5 in a licensed classroom setting is required.

Experience working with children with special needs is preferred. Experience in Early Childhood Education program management and staff supervision including design and implementation of developmentally appropriate environments and curriculum for infants and toddlers with special needs and provision of parent support and education.

Must possess experience and knowledge of conducting developmental assessments and developmental screenings. Knowledge of developmentally appropriate teaching practices.

Demonstrated knowledge of family services, child care, and early education, services for low-

income/vulnerable populations or related content areas, preferred.  
Demonstrated excellence in organizational, managerial, and communication skills.  
Must possess at least 3 years of experience managing staff.

Applicants must be currently authorized to work in the United States for any employer. No sponsorships are available for these positions.

For full position duties and responsibilities, please visit our website: <https://pathwaysla.org/careers/>.

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**EOE**